



## Artistic Director of the Outer Cape Chorale Job Description

**The Outer Cape Chorale**, founded in February of 2002 by then Artistic Director Jon Arterton, has steadily evolved in artistic accomplishment, with a current membership of approximately 75 singers (120-150 singers pre-pandemic). OCC performs two series of concerts a year in December and May. Each series consists of Friday and Saturday night concerts and a Sunday afternoon concert. In an effort to bring their joy of singing to as many people as possible, and with the support of their many fans and donors, the chorus offers their concerts free of charge. We are a registered 501(c)(3) non-profit organization. OCC is a non-auditioned chorus of singers from the Outer Cape, from other Cape Cod towns and, in some cases, from off-Cape. We have traditionally chosen our soloists by audition from within the group.

**The Chamber Singers** are an auditioned *a cappella* group made up of about twenty members of the Chorale. They give 6-8 concerts across the Outer Cape during June and occasionally at other times, and frequently perform during the large group's concerts. The Chamber Singers twice opened for the Cape Symphony Orchestra at their Pops Concert in Orleans.

The repertoire for both groups is eclectic, from classical to popular. The Chorale rehearses on Thursday evenings from 6:30 until 8:30 in the 12-14 weeks before concerts. Currently, Chamber Singer rehearsals are on Tuesday evenings from 6:00 until 7:30 from September through June, excluding January.

### **Role, Responsibilities and Qualities of the Artistic Director**

In their Artistic Director, members seek a person possessing excellent musicianship and the ability to teach vocal skills. The Director should be positive, patient, even-tempered and respectful of singers of all levels of expertise. The members seek someone who is personable, who will use rehearsal time efficiently and effectively, and who enjoys working in a variety of musical genres.

Responsibilities include:

- Identify concert themes and choose concert repertoire in discussion with the Board of Trustees
- Develop season calendar with cooperation and approval of Board of Trustees. Historically, the spring season rehearsals begin in early February with concerts scheduled the weekend after Mother's Day; fall season rehearsals begin in early September with concerts scheduled the second weekend in December.
- Apply for and arrange concert venue reservations and logistics, following scheduling guidelines as set by the Board
- Direct and conduct all Chorale and Chamber Singers rehearsals and concerts or arrange for a substitute in case of emergencies

- Select soloists and engage accompanist(s), instrumentalists (as needed), and sound technicians within budget limits
- Educate Chorale members in music theory and excellence in vocal technique on an ongoing basis
- Show a willingness to lead singers with a wide range of personalities and levels of musical experience
- Foster a positive and affirming musical experience for chorus members during rehearsals and performances
- Create or provide rehearsal tracks on both CD's and MP3 files, with budgetary support if necessary
- Create and send regular email communications with fans and singers, including weekly emails to Chorale and Chamber Singers regarding rehearsal focus and logistics.
- Collaborate with the Board of Trustees to set and implement COVID/health protocols. Currently, the Chorale rehearses in two separate choirs (SA and TB) for COVID safety. The two choirs perform a few SATB pieces in concert.
- Act as official spokesperson of the Chorale
- Support publicity efforts by participating in radio interview opportunities, creating audio PSAs, writing program notes and concert descriptions for the website and social media, etc.
- Commit to OCC's values as well as principles of diversity, equity, and inclusion
- Attend all meetings of the Board of Trustees, typically held on the first Monday of each month

### **Qualifications and Educational Requirements**

- A degree in music or music education with emphasis in choral conducting or voice (higher degree preferred)
- A minimum of five years' experience leading and conducting choruses of different sizes
- Strong knowledge of vocal technique and pedagogy
- Experience conducting a chorus in performance with an accompanying orchestra
- Thorough knowledge of classical, contemporary, sacred and secular choral repertoire
- Cape Cod resident highly desirable

### **Desired Skills**

- Highly developed interpersonal and communication skills
- Ability to interact with Chorale members with versatility and patience, yet expect high musical and performance standards
- Ability to plan, make quick decisions, be resourceful, creative and intuitive
- Ability to prepare and/or arrange instrumental and orchestral scores as well as rehearse all instrumentalists